

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF SAN MIGUEL COUNTY, NEW MEXICO  
HELD TUESDAY, JANUARY 27, 2015**

**CALL TO ORDER AND ROLL CALL**

Chairman Arthur J. Padilla called the meeting to order at approximately 10:04 a.m., at the Finance Conference Room, on the 3rd floor of the San Miguel County Courthouse. Upon a call of the roll by the Clerk, Chairman Arthur J. Padilla, County Commissioners Marcellino A. Ortiz and Nicholas T. Leger were present. With three of the five County Commissioners present, a quorum was duly established and noted. Also present for the special meeting was the San Miguel County Finance Division Supervisor Melinda Gonzales.

**PLEDGE OF ALLEGIANCE AND SALUTATION OF THE NM FLAG**

Joined by staff and all in attendance, the Commissioners pledged allegiance to the U.S. flag.

***(ALL MOTIONS MADE AND SECONDED ARE DULY APPROVED AND ADOPTED WITHOUT FURTHER INDICATION OF SAID ACTION; AND ALL FORMAL ACTION IS BY UNANIMOUS VOICE VOTE, UNLESS OTHERWISE INDICATED.)***

**ITEM 1:**

San Miguel County Finance Division Supervisor Melinda Gonzales and San Miguel County Manager Les Montoya met with all Department Supervisors to discuss midyear adjustments. Melinda Gonzales provided the Commission with several different handouts to show each department's standings in the midyear as well as the General Fund. Melinda Gonzales proceeded to inform the Commission on each department's increases and decreases in expenditures. Finance Division

Supervisor Melinda Gonzales proceeds to go into further detail to recap and provide details for each fund within the County budget.

Ms. Gonzales highlighted the revenues and expenditures as proposed. Ms. Gonzales also highlighted the fact that the County's projected cash balance for 2015 would exceed DFA's cash balance requirement with the budget presented. Melinda also mentioned that DFA only requires 3/12ths on budgeted expenditure, for the general fund, but the County commits to the 3/12ths on both budget expenditures and transfers out since they are recurring.

Increased revenues were related to the loan from Southwest Capital Bank to offset the cost for the new upcoming IT computer system, and Planning and Zoning fees for Oil and Gas applications.

Discussion ensued.

Public Works Supervisor Harold Garcia advised the Commission of the upcoming projects in his department.

Warden Patrick Snedeker advised the Commission of upcoming programs and projects.

San Miguel County Sheriff Gary Gold advised the Commission he was in the transitional phase and will advise the Commission of his needs and budget at a later date. County Manager Les Montoya commended Gary Gold for his services to date.

IT supervisor John Tiernan advised the Commission of the software and hardware his department will be purchasing for the County.

Whereupon, Commissioner Nicolas T. Leger moved to amend the 2014-2015 Mid-year budget thereby authorizing approval to submit to DFA for consideration and approval, and Commissioner Marcellino A. Ortiz seconded. Motion carried by unanimous vote of the Commission.

## **ITEM 2:**

Item 2 on the Agenda was Resolution NM SMC 02-27-15-PW-MAP 21 declaring the eligibility and intent of San Miguel County to submit an application to the New Mexico Department of Transportation for Federal Fiscal year 2016-2017 recreational trails program funds for improvements to the El Camino road pedestrian and bicycle trail. Public Works Supervisor Harold Garcia advised the Commission that his department is applying for funds to conduct improvements. Whereupon, Commissioner Nicolas T. Leger moved to adopt Resolution NM SMC 02-27-15-PW-MAP 21 and Commissioner Marcellino Ortiz seconded the approval. Motion carried by unanimous vote of the Commission.

## **ADJOURNMENT**

Upon a motion by Commissioner Nicolas T. Leger and a second by Commissioner Marcellino A. Ortiz, the motion carried and the meeting was duly adjourned.

MOVED, SECONDED AND ADOPTED this 10th day of February, 2015, by the Board of County Commissioners of San Miguel County, New Mexico, as the official minutes of a special meeting held January 27th, 2015.

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Arthur J. Padilla, Chairman

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Nicolas T. Leger, Vice-Chairman

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Marcellino A. Ortiz, Member

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Rock G. Ulibarri, Member

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Gilbert J.B. Sena, Member

ATTEST:

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Geraldine E. Gutierrez

San Miguel County Clerk

( S E A L )

Submitted by:

Michelle J. Padilla

Deputy Clerk